



Department of Transportation

ANDREW M. CUOMO
Governor

JOAN McDONALD
Commissioner

APR 21 2015

Ms. Denise Dunne-Fushi
Wayside Professionals, Inc.
111 Boston Post Road, Suite 102
Sudbury, MA 01776

Re: DBE Certification Approval

Dear Ms. Dunne-Fushi:

The New York State Department of Transportation (NYSDOT), a Certifying Partner in the New York State Unified Certification Program (NYSUCP) is **accepting Wayside Professionals, Inc.** DBE certification from their home state of Massachusetts (state A), pursuant to 49 CFR 26.89 Titled **Interstate certification**.

NAICS Code 561311 – Employment Placement Agencies

NAICS Code 561320 – Temporary Help Services

Based on this certification, your firm is eligible to participate as a DBE on USDOT-assisted projects in New York State for the classification areas listed above only. Since certification is granted only for these specific types of work, if at a future date you wish to expand your firm's certification in an additional type of work, you must contact our office and demonstrate that you are able to control the firm with respect to that additional type of work.

Your firm's current DBE certification status with the NYSUCP will remain effective for as long as your firm continues to meet all DBE certification eligibility requirements. However, this certification is contingent upon the firm affirming its eligibility annually. You must submit on the anniversary date of this notice, a sworn affidavit attesting that there have been no changes in circumstances affecting your ability to meet the size, disadvantaged status, ownership or control requirements; or any material changes in the information provided in your application for DBE certification. In the event that there are changes, you are required to notify our office within 30 days of such changes. Failure to adhere to these requirements will initiate a proceeding to remove your firm's DBE certification.

Your firm will now be included in the NYSUCP Directory of firms that have been certified as DBEs in New York State (<http://biznet.nysucp.net>). Once a firm is certified as a DBE, it remains certified until and unless its certification has been removed. Therefore, as long as your firm is listed in the NYSUCP Directory, it will continue to be certified as a DBE in New York State. In order to maintain an accurate Directory, please make us aware of any updates in your business address, phone and fax numbers, email address or website address.

Wayside Professional, Inc.
Page 2

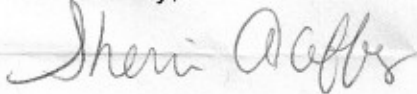
The NYSUCP reserves the right to review your firm's DBE certification eligibility at any time in light of changed circumstances, a complaint or receipt of other information concerning the firm's eligibility.

As a newly certified DBE in New York State, you should be aware that the New York State Division of Minority and Women's Business Development reviews applications from businesses that may be eligible to be certified as a MWBE firm in New York. A streamlined MWBE application process is available for firms that are currently certified as a DBE at: <http://www.esd.ny.gov/MWBE/GetCertified.html>. New York also has several assistance programs for minority and women-owned business enterprises including the NYS Surety Bond Assistance Program which provides technical and financial assistance to help contractors secure surety bonding. For more information, please see the New York State Business First Resource Center at <http://www.nyfirst.ny.gov/ResourceCenter/MWBEMenu.html>.

Additionally, the U.S. Small Business Administration (SBA) can guarantee bonds for contracts up to \$2 million; covering bid, performance and payment bonds for small and emerging contractors who cannot obtain surety bonds through regular commercial channels. To learn more about the Surety Bond Guarantee Program, call 800-U-ASK-SBA (800-827-5722) or visit <http://www.sba.gov>.

We are pleased to have your firm as a participant in the NYSUCP and wish you much success. If you have any questions, please contact our office at dbe.cert@dot.ny.gov or at (518) 457-3180.

Sincerely,



Sherri A. Coffey
DBE Certification Unit